**Application:**

|  |  |
| --- | --- |
| Business Name |  |
| Contact Name |  |
| Contact Address |  |
| Telephone Number |  |
| E-mail Address |  |
| Is your business VAT registered? | Yes No |
| What status are you at your property? | Proprietor  Occupier  Proprietor/ Occupier |
| Your Business Improvement Grant can be used for the following improvements (external works must comply with the HAMBID Shop Front Design Guide):  Signage New windows/ doors Canopies  External paintworks | |
| Please outline your proposed improvements and costs for the work that you intend to carry out.  **TOTAL PROJECT COST £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-**  Please provide two quotations for the improvements listed.  Are your quotation(s) enclosed? | |

|  |
| --- |
| **Occupier Declaration**  I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby declare that the information given within this application form and any supporting material is correct to the best of my/our knowledge. I authorise the Hamilton Business Improvement District Limited to make any enquiries it considers necessary for assessment of the application. I authorise South Lanarkshire Council to disclose my levy payment record to Hamilton BID Ltd and acknowledge that acceptance will only be given to businesses who are up to date with payments.  Signature:  Position  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Terms and conditions: **Key information:**   * The grant is for work to the façade of the premises * You may need to consider planning permission from SLC. It is the business responsibility to obtain the correct permissions * You should obtain at least x 2 quotes * Work is carried out and paid for by the business initially * On completion of the work an invoice for the work needs to be provided to the BID * The BID will inspect the work * BID levy payment must be up to date * The BID will pay for 50% (of the cheapest quote) of the work up to maximum £1,000 * You can access a maximum of £1,000 in any 3-year period. * There is a limit on the amount of grant available each year, based on income that BID receives. * If you relocate out with the BID area within a year of receiving a grant, you may asked to repay the grant. |